



**Outer East Area Committee**  
**Minutes from North Whinmoor Forum & PACT meeting**  
**15 July 2013**  
**held at Fieldhead Community Centre**

**Present:**

Cllr Peter Gruen (Chair), Cllr Pauleen Grahame, Cllr Debra Coupar, James Nundy (LCC - South East Area Support Team, minutes), Simon Norman (LCC - Locality Team), Sgt Andy Hill (West Yorkshire Police), PCSO Sharon Taylor (WYP), Norman Sunderland (Skelton Woods Environmental Group), Nina Pungi (Leeds Anti-Social Behaviour Team), Jeremy Lunn (Aire Valley Homes), Dennis Smith (resident watch)

**Apologies:**

Nick Borrás (LCC - Highways), Janice Linley (Whinmoor Wanderers), Sharon Smith (LCC - Facilities Management), Deeta Tren-Humphries (LCC - Youth Service)

<b>1.0</b>	<b>PACT meeting</b>	Action
1.1	Contact points for your local Neighbourhood Policing Team: <b>Tel:</b> 0113 285 5335 <b>Email:</b> banpt.cwt@westyorkshire.pnn.police.uk <b>Website:</b> <a href="http://www.westyorkshire.police.uk/npt">www.westyorkshire.police.uk/npt</a> (then navigate via the map or add your postcode to the box)	
1.2	<b>Crime</b> - since 16 April there have been: <ul style="list-style-type: none"> <li>• 5 attempted burglaries</li> <li>• 7 burglaries (three of which via unsecure doors/windows)</li> <li>• 4 burglaries other (eg bikes from sheds)</li> <li>• Theft of motor vehicles = 0</li> <li>• Theft from motor vehicles = 4 (satnavs, keys)</li> </ul>	
1.3	Cycle security scheme highlighted and fliers tabled. Capture bikes were discussed.	
1.4	<b>Anti-social behaviour</b> <ul style="list-style-type: none"> <li>• Nothing to note during the last period</li> <li>• Cllr Grahame enquired why some ASB cases seem to take so long to be addressed? <ul style="list-style-type: none"> <li>○ Lots of intelligence needed to build a robust case before it can be progressed</li> </ul> </li> </ul>	
1.5	Drugs nuisance was highlighted: <ul style="list-style-type: none"> <li>• Potential to refer to LASBT (Leeds ASB Team) and complainants are encouraged to keep diaries</li> <li>• Housing officers do walk-bys to check for unusual aromas being emitted from houses</li> <li>• A warrant has been issued to search a house in the Hebden's</li> <li>• Delays can arise if no intelligence available to back up the claims. Repeat visits may be required if levels fluctuate</li> </ul>	
<b>2.0</b>	<b>North Whinmoor Forum - welcome, introductions and apologies</b>	
2.1	Cllr Gruen welcomed everyone to the meeting, introductions were made around the table and the above apologies were noted.	
2.2	Cllr Debra Coupar was introduced as the new ward member for Cross Gates & Whinmoor.	

<b>3.0</b>	<b>Minutes of the meeting held on 16 April 2013</b>	
3.1	<p>(1.4) <b>Issues in Skelton Woods</b></p> <p>It was reported that the police had told Skelton Woods Environmental Group they weren't allowed into the woods due to health and safety issues.</p> <ul style="list-style-type: none"> <li>The Police stated that was not true</li> <li>Aire Valley Homes reported that the issues had been discussed at their Tasking Team meeting on 17 April and has been a regular agenda item since</li> <li>Drug paraphernalia has been found in Hawthorn Wood</li> </ul>	Police
3.2	<p>(1.8) <b>CCTV coverage in Whinmoor</b></p> <p>No responses received supporting the scheme.</p>	
3.3	<p>(4.1) <b>Fieldhead Community Centre kitchen</b></p> <ul style="list-style-type: none"> <li>Need to raise £5751 for new kitchen cupboards, worktops, flooring plus a new sash window and security roller. Price includes labour cost</li> <li>Janice Linley sent apologies but plans are underway to hold a table top sale to generate some funds</li> <li>AVH to investigate surplus cupboard carcasses in an effort to reduce the cost. They might also be able to get them fitted free of charge – Jeremy to investigate</li> <li>Still need to work on fundraising as the cupboards and fitting only amounted to £2,570 (ie would still need to find £3,181)</li> </ul>	JL  JL
3.4	<p>(4.3) <b>Fieldhead Community Centre bookings</b></p> <ul style="list-style-type: none"> <li>Issues raised about Whinmoor Warriors rugby club having block bookings but not cancelling lettings when not required</li> <li>Councillors are working on a review of community centres across the ward</li> </ul>	CLlrs
<b>4.0</b>	<b>Matters arising from those minutes</b>	
4.1	<p>(4.5) <b>New housing development: North East quadrant</b></p> <ul style="list-style-type: none"> <li>Councillors have met with Planning and a further meeting requested</li> <li>There has been lots of work done regarding the infrastructure and greenspaces</li> <li>More public meetings will be arranged across the ward when suitable information is available</li> </ul>	CLlrs
<b>5.0</b>	<b>10 minute open floor</b>	
5.1	<p><b>Site Allocations Plan - consultation</b></p> <ul style="list-style-type: none"> <li>JN tabled a handout regarding an ongoing LCC consultation, which includes the plans mentioned in item 4.1</li> <li>Deadline for responses is 29 July 2013</li> </ul>	All
<b>6.0</b>	<b>Coal Road traffic issues – Nick Borrás</b>	
6.1	NB sent his apologies for this meeting and no other Highways officers were available. The item was therefore deferred.	
6.2	<p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>Nick to resend the proposals to the councillors</li> <li>To be added to the next agenda</li> <li>JN to invite Coal Road residents to next meeting</li> </ul>	NB JN JN

<b>7.0</b>	<b>Youth work in Whinmoor</b> – Deeta Tren-Humphries	
7.1	For more information about ongoing activities, please contact <b>Deeta</b> on <b>07891 271 037</b> . For more details of youth provision see the Breeze website via <b>breezeleeds.org</b>	Cllr DC
7.2	The Youth Service is being restructured. Cllr Coupar is the lead councillor so will report back at the next forum	
7.3	There is a drive to put young people at the heart of decision making for young people and a budget has been delegated to the Outer East Area Committee to help address the most pressing issues	
7.4	Deeta has been working with a group for the National Citizens Scheme (NCS) who are undertaking two residentials from 18 July. Following the residentials, the group will be involved in a community action programme – some of the young people are from the Whinmoor area	
7.5	With a member of staff leaving and one on long term sick it has been difficult to release any staff to carry out street work, but after the NCS project is finished they intend to get a team back on the streets are aware that there has been a rise in ASB	
7.6	Three young people from the Whinmoor area have engaged in the drop-in provision and are now in employment	
7.7	They are still organising their summer programme and this will be done to fit around staffing hours and work being carried out on the NCS programme. Young people have begun identifying activities they would like to engage in.	
<b>8.0</b>	<b>Environmental action and issues</b> - Update from Paul Spandler	
8.1	Simon Norman is your local Environmental Action Officer and is available on <b>07891 278 378</b> .	SN
8.2	LCC Cleansing have attended the heavily littered ditch on Coal Road and are satisfied with the outputs.	
8.3	Since the last forum the following have been addressed: <ul style="list-style-type: none"> <li>• 39 fly-tips removed</li> <li>• Overgrown vegetation complaints</li> <li>• 15 dog complaints</li> <li>• 13 Waste in Garden notices served</li> <li>• 21 issues regarding litter / overflowing bins or excess waste in gardens</li> <li>• 1 prosecution for a flytip</li> <li>• Increased frequency of mechanical sweeps from every seven weeks to every four weeks, due on Mondays</li> <li>• Two manual litterpicks – maps of routes provided</li> <li>• Litter issues in the Hebden's – the team was due to be there today</li> <li>• Playground on Naburn Fold has been checked and found to be clean</li> </ul>	
8.4	<b>Skeltons Lane</b> – it was reported that one of the 30mph signs is obscured by trees. Simon to investigate and address.	
<b>9.0</b>	<b>Report from Aire Valley Homes</b> – Jeremy Lunn	
9.1	AVH have secured funding for home security measures, to change Europrofile	

9.2	locks to Avocet locks. Looking to do 100 in Whinmoor and 100 in Swarcliffe. Collection rate for rent arrears for the Swarcliffe Housing Office are up to 94.7% which is even better than last year. The level of rent arrears currently stands at £252,000	
9.3	There are nine void properties in the ward with only three of these being in Whinmoor.	
9.4	It was noted there are Right to Buy properties looking 'below par' when compared to the newly refurbished council housing.	
9.5	There are 2051 properties in the area. All of which are inspected every year. To date 260 visits have been completed.	
9.6	There have been 30 enquiries and to the end of June, and there have only been two complaints (none for the Whinmoor area). Compliments are often received.	
9.7	A housing issue regarding White Laithe Garth was brought up by a resident. Jeremy took details and will arrange a site visit	JL
<b>10.0</b>	<b>Any Other Business and date of next meeting</b>	
10.1	<b>Skelton Woods Environmental Group</b> – Norman Sunderland <ul style="list-style-type: none"> <li>Reported that there was vegetation waste in Hawthorne Woods (when entering from the Birchwoods) <ul style="list-style-type: none"> <li>A Parks &amp; Countryside issue – Simon Norman to refer onto them</li> </ul> </li> <li>The group have been working with local schools</li> <li>131 recorded species of wild flowers in the woods, along with 55 types of bird</li> <li>Clean-up days produce lots of rubbish – Norman to liaise with Simon Norman to help arrange the removal of the rubbish</li> <li>Simon Norman to liaise with the necessary people regarding overgrown vegetation and sight lines at the entrances to the woods</li> </ul>	SN NS SN
10.2	<b>Summer cricket camps</b> – James Nundy <ul style="list-style-type: none"> <li>Posters were tabled about the Outer East Area Committee funded cricket camps at Kippax and Whitkirk Cricket Clubs over the summer holidays</li> <li>The Kippax week runs 29 July – 2 August and Whitkirk runs 12-16 August</li> <li>Both weeks are heavily subsidised by your local councillors</li> <li>For more information and to book onto the scheme please contact Tony Bowry (Yorkshire Cricket Board) on <b>07976 710 933</b> or <b>tbowry.ycb@virginmedia.com</b></li> </ul>	All
10.3	<b>Older Person's Event Week</b> – James Nundy <ul style="list-style-type: none"> <li>Running 30 September to 4 October 2013</li> <li>Coincides with the International Day of Older People on 1 October</li> <li>Funded by your local councillors via the Outer East Area Committee</li> <li>5 local events across the outer east at Gt Preston, Swarcliffe, Kippax, Halton and Garforth</li> <li>Local event is at St Gregory's Youth &amp; Adult Centre on Stanks Drive on Tues 1 October, 10am – 2:30pm.</li> <li>The events consist of information stalls, buffet and entertainment, designed to raise awareness and reduce social exclusion</li> <li>To book and for more information please contact Ken Hill at Swarcliffe Good Neighbours on 0113 <b>232 6910</b> or email <b>mail@sgns.wanadoo.co.uk</b></li> </ul>	All
10.4	The date of the next cycle of meeting is scheduled to be Monday 7 October	

